



## NORTHAW & CUFFLEY PARISH COUNCIL

7 Maynard Place, Cuffley, Herts, EN6 4JA  
Telephone: 01707 875825



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS

**Summons issued – 5<sup>th</sup> March 2026**

To Members of the Parish Council,

Councillors, Christine Burrows, Brent Cheetham, Mike Clark, John Henderson, Chris Omand, Ben Roberts, Paul Singleton and David Sive.

You are summoned to attend a meeting of **Northaw & Cuffley Parish Council** that will be held from 7pm on **Wednesday 11<sup>th</sup> March 2026** in Cuffley Hall, Maynard Place, Cuffley EN6 4JA.

Your presence is summoned for transacting the business outlined in the agenda below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public and press are excluded.

**PLEASE BE AWARE THIS  
MEETING MAY BE  
RECORDED BY THIRD  
PARTIES**

**Lisa Peters LCGI PSLCC CPFA CiLCA**  
**Clerk to Northaw & Cuffley Parish Council**

### AGENDA

**25/26-64 APOLOGIES & ANNOUNCEMENTS**

To receive and accept apologies for absence

**25/26-65 DECLARATIONS OF INTEREST**

- a) To receive declarations of interest from members regarding items on the agenda
- b) To receive any written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

**25/26-66 QUESTIONS FROM THE PUBLIC**

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.

**25/26-67 MINUTES OF PREVIOUS MEETING OF THE PARISH COUNCIL**

To accept and confirm the minutes of the Parish Council meeting held on Wednesday 14<sup>th</sup> January 2026 are a true and accurate record.

**25/26-68 FINANCE – AUDIT, POLICY AND MONTHLY COMMITMENTS**

Council to review and agree the following financial matters:

- a) To retrospectively approve the January (Month 10) and February (Month 11) payments paid under delegated authority, resolved at the last Council meeting (25/26-58b).
- b) To delegate authority for the March (Month 12) and April (Month 1) invoices to be set up for payment and retrospectively approved at May 2026 meeting

**25/26-69 FINANCE AND APPROVAL OF PROJECTS 2025/26**

- a) To consider replacement of the KGV office PIR light
- b) To consider a report on the KGV foul sewer run and action required
- c) To approve preparation of planning technical advice for response to the Welwyn Hatfield Local Plan
- d) To approve replacement plaques and event for Cpt. William Leefe Robinson VC memorial, Millennium Gardens, 10<sup>th</sup> anniversary, 3<sup>rd</sup> September 2026

**25/26-70 KGV PROJECT**

To discuss the CAD drawings and plans for KGV making comments and any changes required

**25/26-71 LANDOWNER & LEGAL MATTERS**

- a) To consider urgent works required to Cuffley Hall roof and to undertake a further survey to review Planned Preventative Maintenance
- b) To review the documentation and agreement made between the Parish Council and Cuffley FC for an annual tournament in June
- c) To review the documentation and agreement made between the Parish Council and Cuffley FC for weekly use of KGV for organised football matches
- d) Update on Orchard lease
- e) Meeting request to discuss parking in and around Sopers Road

**25/26-72 WORKING GROUPS**

- a) Highways and Footpaths Working Group
- b) Planning Working Group
- c) KGV Working Group

**25/26-73 PARISH ADMINISTRATION**

To note a verbal or written report from the Clerk to include the following items for debate, discussion and instruction as required:

- a) To note the contents of the verbal Clerk report
- b) Updating residents and content for Update
- c) To note any matters for report since the issue of this agenda – items will be for information only and no decisions other than to agenda an item for future discussion

Council are recommended to resolve under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and public and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

The below list of papers were all issued with the summons to all Councillors and have been placed on the Parish Council website at <https://northawcuffley-pc.gov.uk/> unless otherwise stated.

All papers issued have been reviewed and approved for issue by the Parish Clerk/RFO.

- Item 67 NCPC Draft Minutes of the meeting held Wednesday 14<sup>th</sup> January 2026
- Item 68a Payment Sheet January (Month 10)
- Item 68a Payment Sheet February (Month 11)
- Item 69a Replacement of the KGV office PIR light report
- Item 69b KGV foul sewer run report
- Item 69d Cpt. William Leefe Robinson VC memorial, Millennium Gardens, 10<sup>th</sup> anniversary event and replacement plaques report
- Item 70 KGV CAD drawings report and CAD drawings *councillors only*
- Item 71a Cuffley Hall roof report
- Item 71b Cuffley FC agreement for June annual tournament *councillors only*
- Item 71c Cuffley FC licence 2026/27 use of KGV for organised football matches *councillors only*