



NORTHAW & CUFFLEY PARISH COUNCIL

7 Maynard Place, Cuffley, Herts, EN6 4JA
Telephone: 01707 875825

NORTHAW & CUFFLEY PARISH COUNCIL MEETING HELD IN CUFFLEY HALL, MAYNARD PLACE, CUFFLEY EN6 4JA ON WEDNESDAY 14 JANUARY 2026, 7pm

Members in attendance

Cllr C Burrows

Cllr B Cheetham from 7.14pm

Cllr J Henderson

Cllr C Omand

Cllr B Roberts

Cllr P Singleton

Cllr D Sive (Chairman)

Clerk to the Council, Mrs L Peters

Other attendees

Borough Councillor B Fitzsimon, one member of the public and the Northaw & Cuffley Office Manager.

25/26-54

APOLOGIES & ANNOUNCEMENTS

Apologies received from Cllr Clark whose apologies were accepted for the reason stated. There were no noted apologies from Cllr Cheetham.

25/26-55

DECLARATIONS OF INTEREST

None raised in advance. It was noted that should any conflicts become apparent that they would be raised at the appropriate time and noted.

25/26-56

QUESTIONS FROM THE PUBLIC

7.01pm Standing Orders were suspended so members of the public could ask questions/make statements to the Council.

The following matters were raised:

- Borough Cllr Fitzsimon raised the recent road naming where a resident had attended her weekend surgery and raised concerns about the Leefe Robinson name being used, it was explained that there already were a both road names within the required 10km radius. The Parish Council will start a list of road names and this will be advertised in Update.
- A resident asked if there was any update on the Local Plan, it was reported there a meeting at the Borough Council this evening where it was believed sites were being fixed.

7.05pm Standing Orders reinstated

25/26-57

MINUTES OF PREVIOUS MEETINGS OF THE PARISH COUNCIL

Minutes of the Parish Council meeting held 12th November 2025, were noted as circulated. The minutes as presented were duly proposed, seconded and **RESOLVED** by a unanimous show of hands to be a true and accurate record of the meeting. Minutes were duly signed by the Chair of Council. Signed copies are noted to be on file and in the Parish Council records at the archive as required.

Motion carried.

25/26-58

FINANCE – AUDIT, POLICY AND MONTHLY COMMITMENTS

a) Retrospective approval of payments November 2025 & December 2025

Councillors noted the circulated and approved payment schedule for November 2025. Payments 139-166 were paid by BACS through Unity at the end of November a total of £35,562.73. Also circulated was the December 2025 payment sheet with payments 167-192 which were paid by BACS through Unity at the end of December a total of £26,998.25. All payments as noted would be confirmed within these minutes. Payments were duly proposed, seconded, and unanimously **RESOLVED** by a show of hands to be retrospectively approved.

Motion carried.



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b) Delegated authority for January 2026 and February 2026

The Clerk was given delegated authority to make the January 2026 and February 2026 payments required for months 10 & 11. This was subject to sign off by two councillors prior to payment and that the payment sheets would be retrospectively approved at the March 2026 meeting, this motion was duly proposed, seconded, and unanimously **RESOLVED** by show of hands.

Motion carried

c) Q3 Financial Reports 2025/26

Reports were noted as circulated. Chairman asked for any comments, there were none raised. After debate councillors requested the renaming of EMRs 321 to By Elections 2027 and 327 to Planning Advice, there was also a question about whether the car park at Sopers had been completed. The Clerk confirmed that it was complete and reopened however the invoice had not yet been paid. Financial reports for Q3 were duly proposed, seconded, and unanimously **RESOLVED** by a show of hands to be retrospectively approved.

Motion carried.

25/26-59

FINANCE AND APPROVAL OF PROJECTS 2025/26

a) Northaw Park fencing and boundaries

The report was noted as circulated. After lengthy debate on the reports and photographs it was duly proposed, seconded and approved by a majority show of hands that the following works be carried out:

- The wire fence be removed but the posts from the wire fence be left in place to form the boundary markers.
- The tree stump to be ground out and removed
- The hedge be topped and left to grow and the gaps in the hedgerow be filled in where possible

A budget of £3,000 was approved for the works as laid out.

Motion carried.

b) Water Mapping and Leak Detection KGV

The report was noted as circulated and after debate on the large water bill that was received it was duly proposed, seconded and **RESOLVED** by a unanimous show of hands that the works be awarded to Contractor B in the sum of £850 per day plus VAT for a maximum of three days.

Motion carried.

25/26-60

KGV PROJECT – Working Group recommendation

- a) Notes of the working group were noted as circulated. In summary The KGV Working Group met on Wednesday 7 January at 12.30pm to review the outcomes of the recent community survey and consider options for the future use and development of the King George V (KGV) site. It was noted that the illustrative map included in the survey was not to scale and represented an opinion-based concept rather than a definitive or costed plan. The Group agreed that future proposals should be simple, practical, and deliverable, reflecting the survey feedback. The Group agreed that no existing football pitches would be moved, altered, or removed. It was noted that relocating or creating a new football pitch would cost in excess of £100,000 and that there was no clear community support for this. Although a small number of respondents suggested reducing football provision, this did not reflect the overall survey feedback. Given the need to retain existing



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pitches, the Group agreed there is insufficient space within the current layout to safely accommodate a zip wire. However, there was strong support for expanding children's play provision. To avoid delays, it was agreed that two projects should progress in parallel so that play area improvements are not dependent on proposals for additional land. The Group recommended the removal of the small MUGA to create space for a larger children's play area within the main KGV site. It was noted that the MUGA is in poor condition and requires significant foundation stabilisation. The additional parcel of land known informally as "Doris" will be subject to further investigation and survey. The Group recommended exploring its potential use as either an all-weather pitch or an urban trail/pump track, subject to land levelling requirements, discussions with the relevant Welwyn Hatfield Borough Council portfolio holder, and available funding, including potential external grants. Other ideas discussed included a coffee cart and temporary summer toilets, which the Group agreed could be considered as seasonal additions arranged on an as-needed basis.

It was duly proposed, duly proposed, and **RESOLVED** by a majority show of hands that the recommendation of the KGV Working Group be accepted.

Motion carried.

b) **CCTV Review – Scope, Requirements and Priorities**

Councillors wanted the entire site at KGV to be reviewed and all cameras on land owned by the Parish Council to be under Parish Council control. It was duly proposed, seconded, and unanimously **RESOLVED** by a show of hands that the CCTV project would run alongside the KGV project to ensure the cameras were in the correct places once the works were completed.

Motion carried.

25/26-61

LANDOWNER & LEGAL MATTERS

a) **Tournament Cuffley FC**

The request and reasons for request were noted by the Clerk. It was stated that the agreement was no football at KGV in June and July plus a 12 week rest period so the pitches could have work carried out and also so the surfaces could recover. At the Chairmans request the item would be deferred and the Chairman duly proposed a motion to hold a meeting with the football club to explain reasoning behind any decision to be made, the motion was seconded and unanimously **RESOLVED**.

Motion carried.

b) **ASSETS OF PARISH**

It was duly proposed, seconded, and unanimously **RESOLVED** by a show of hands that due to the nature of this item it be held in a closed session.

Motion carried.

c) **Orchard Lease**

The update was the lease was due to be signed imminently.

25/26-62

PARISH COUNCIL WORKING GROUPS

a) **Highways & Footpaths**

Cllr Omand gave a verbal report on the most recent Zoom meeting which included items such as:

- KGV Playground Pedestrian Access
- Section 106 Funding & Neighbourhood Plan
- School Traffic & Safety (Theobalds Road / Northaw Road East)
- Speeding & Speed Limits in Cuffley



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- Zebra Crossing – Northaw Road East
- Meadway / Station Road / Mini-Roundabout
- Plough Hill Water Leak
- Engagement with Highways Officers

b) Planning

Meetings are being held every 3 weeks on Zoom.

c) KGV

The KGV Working Party had already reported earlier in the meeting.

25/26-63

PARISH ADMINISTRATION

a) Clerk report

The following verbal report confirmed the following matters:

- Special Expenses 2026/27 – Northaw & Cuffley
Members were asked to note the Special Expenses 2026/27 (Appendix A) as issued by Welwyn Hatfield Borough Council. It was reported that the adjustment results in a net reduction of £12.14 in Band D council tax for Northaw & Cuffley residents for 2026/27. Members further noted that this adjustment relates solely to borough council special expenses and does not affect the Parish Council's precept or budget.
- Clerk confirmed that the Parish Precept demand for 2026/27 was sent on time and by the deadline of 9th January 2026. It confirmed the 1% increase as discussed and ratified at the Council meeting held on 12 November 2025. The requested Precept was therefore £290,315. The Council's total budget for 2026/27 was noted as £385,500, with key areas of expenditure including staff wages, operational administration, democracy, community services, and open spaces broken down as requested.
- Form A (Precept Demand) had been completed and submitted, the taxbase had increased from 3120.50 in 2025/26 and members noted the 2026/27 tax base of 3,195.90 and a Band D council tax charge of £90.84, representing the 1% increase on the previous year.
- The next Parish Council meeting will be held on Wednesday 11th March 2026 with papers and agenda being issued Friday 6th March 2026. The closing date for motions and items of business will be Friday 27th February 2026.

b) Matters for reporting since issuing agenda (and questions to Clerk)

None

The Chairman closed the meeting and thanked everyone for their attendance and participation at 8.03pm

Meeting closed at 8.03pm

L Peters LCGI PSLCC CPFA CiLCA

Clerk to the Council

Drafted

For approval by Council 11th March 2026

Signed by Chair

Cllr Sive



IN COLLABORATION WITH SLCC, NALC, OVW, COUNTY ASSOCIATIONS



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Cllr B Roberts
Cllr P Singleton
Cllr D Sive (Chairman)
Clerk to the Council, Mrs L Peters

25/26-61

ASSETS OF THE PARISH

Following discussion, it was **RESOLVED** that the Clerk is authorised to carry out the action as agreed.

Motion carried.

The Chairman closed the meeting and thanked everyone for their participation at 8.15pm

Meeting closed at 8.15pm

L Peters LCGI PSLCC CPFA CiLCA
Clerk to the Council
Drafted
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Signed by Chair
Cllr Sive



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NORTHAW & CUFFLEY APPROVED PAYMENTS LIST – Q3 2025/26

Approved payments for November (Month 8)			
Ref. No	Payment To	Payment For	£ inc. VAT
139	PlayQuest	Warranty - Cradle Swing	£450.00
140	Flowbird Smart City	Smartfolio Nov/ trans Sept	£215.93
141	Go Traffic	Remembrance Parade	£200.00
142	AVA Recreation Ltd	Works inspection report	£12,728.60
143	K G Treecare	War Memorial hedge work	£480.00
144	Herts Full Stop	Office Supplies	£90.86
145	Herts Full Stop	Credit note	-£6.20
146	Sun Cleaning	Office windows Oct 2025	£20.00
147	Rural GM	GM Northaw Churchyard	£230.40
148	Rural GM	GM Northaw and Cuffley	£1,362.05
149	Sunney Sports	Marking Football pitches	£808.70
150	Flowbird Smart City	Annual maintenance	£2,096.40
151	TBS Hygiene Ltd	Litter bin collections	£772.80
152	TBS Hygiene Ltd	Dog waste bin collections	£168.00
153	Groundworks East	Consultation Work (ph 3)	£3,768.00
154	L&T Illuminations	Christmas Lighting 2025	£2,088.00
155	Rural GM	NPF hedgerow replacemen	£1,464.00
156	Rural GM	Station road planter repairs	£804.00
157	L&T Illuminations	MPCP Repair	£486.00
158	Flowbird Smart City	Smartfolio Dec/ trans Oct	£93.46
159	SSP Direct	fixing kit plaque NPF	£26.58
160	Go Traffic Mngmt	Rem parade (INVES213)	£750.00
161	L&T Illuminations	Repairs MPCP 72248	£486.00
162	PPL/PRS	Music Licence 25/26 - 7MP	£163.15
163	Comp Fire Prot	7MP annual ext servicing	£54.00
164	KG Treecare	Reduce tree in PWood	£1,760.00
165	Rural GM	bollards Northaw Green	£3,765.60
166	All Seasons Air	Bi-annual sv air con 7MP	£236.40



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Approved payments for December (Month 9)			
Ref. No	Payment To	Payment For	£ inc. VAT
167	Rural GM	speed bump at KGV	£576.00
168	Rural GM	coping stone Stat Rd planter	£144.00
169	1stChoiceQual Decs	Paint bollards N Green	£246.00
170	Rural GM	Northaw Christmas tree	£1,428.00
171	Gardener	3 Northaw troughs	£78.36
172	Herts Full Stop	Waterproof trousers	£14.94
173	Rural GM	Churchyard GM(13438)	£230.40
174	Rural GM	GM for villages (13457)	£1,362.05
175	AVA Recreation	Safety Surface repair NPF	£2,182.51
176	SS Surfaces Ltd	Nov lining/supplies	£743.90
177	Cuffley Hall	Nov hall rental for meeting	£54.00
178	HD Print	UKSPF signage for NPF	£54.00
179	Rural GM	waymarkers (16 & 17)	£540.00
180	Rural GM	Cutting new section of KGV	£1,656.00
181	KG Treecare	Pollarding Lime Trees NPF	£1,440.00
182	Sun Cleaning	Window cleaning 7MP Nov	£20.00
183	Flowbird	Smartfolio Jan invoice	£47.88
184	Rural GM	Flailing and strimming KGV	£984.00
185	TBS Hygiene	Litter bin collections	£772.80
186	TBS Hygiene	Dog waste bin collections	£168.00
187	L & T Illuminations	Xmas Lighting Display 2025	£4,100.76
188	SLCC	LP Annual membership	£214.00
189	N&C Bowls Club	2025-2026 Grant payment	£5,000.00
190	1stCuffleyScout Grp	2025-2026 Grant payment	£3,649.00
191	Weds Games Club	2025-2026 Grant payment	£770.00
192	Clerk	Expenses	£521.65