



NORTHAW & CUFFLEY PARISH COUNCIL

7 Maynard Place, Cuffley, Herts, EN6 4JA
01707 875825

MEETING	Full Council
MEETING DATE	16 th July 2026
SUBJECT	Cpt. WL Robinson VC memorial: Rededication event, 3rd September 2026
AGENDA ITEM NO.	26/27-20d
REPORT BY	Sally Griffiths, Office Manager, Northaw and Cuffley Parish Council

01 BACKGROUND AND PROPOSAL:

An agreement was taken at the Council meeting on 13^h March 2026 (25/26-69d) that the council would host an event to rededicate the VC memorial in Millennium Gardens on 3rd September 2026, the 10th anniversary of the original dedication of the memorial and the 110th anniversary of the original action, which resulted in the awarding of the medal.

Since this meeting we have received confirmation that Councillor Michal Siewniak, Mayor of WHBC, and Mark Bretton MBE TD, Deputy Lieutenant of Hertfordshire, have accepted our invitation to attend the event.

The beginning of the event has now been set for 16.00 on 3rd September, with all other arrangements to be agreed.

The library volunteers have kindly agreed to assist by hosting a related exhibition.

As this event was not included in the annual budget agreed in November 2025, a budget for the arrangements for the event will be required.

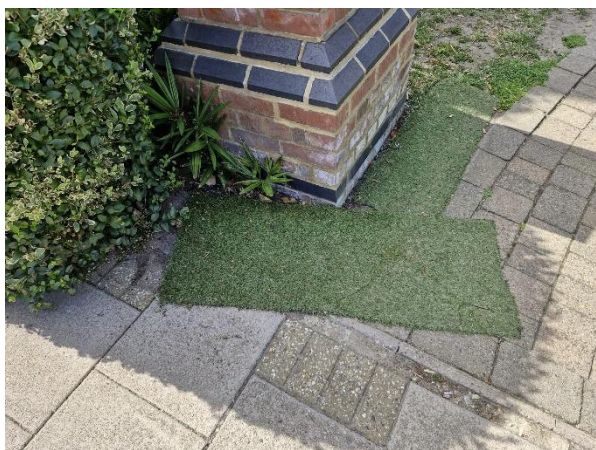
A budget is therefore requested suitable to allow for the following:

- Steam clean of garden and memorial, and sand blocking of paving just prior to event date.
- Minor landscaping - removal of the small hedge in front of the memorial, to allow an open view of the memorial from the pavement, removal of astroturf, replaced with a small border to define the space around the memorial, with local weeding and suitable replanting, as required.
- A suitable covering for the memorial with on the day, until it is uncovered and rededicated (Suggestions being either an RAF squadron flag, Worcestershire regiment flag, or Union Jack flag).
- Allowance for the provision of refreshments (Library volunteers happy to assist with this, but will need provisions).
- A new wreath/s (Either 3 small or 1 multilayer wreath)
- Event photographer
- Closure of the short stay bays for parking for Mayor, DL, etc. Currently assuming we won't need to shut the road, but we may need to close the pavement And enclose areas of the pavement garden for the event.
- Small contingency, in case of requirement.



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03 DECISION REQUIRED FROM COUNCIL:

MOTION

Council resolves to approve a budget of £3,000 for the arrangements for the event on 3rd September 2026 for the rededication of the Cpt WL Robinson VC memorial.



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Implications (completed by the Clerk)	
Staffing Implications	Co-ordination, arrangement of works and overseeing, will be completed in normal working hours
Council objectives	Meets objectives
Equalities and human rights	There are no equality or human rights issues
Crime & Disorder	There are no crime and disorder issues.
Biodiversity	There are no biodiversity issues.
Financial	Decisions will give rise to expenditure from reserves
Legal	War Memorials (Local Authorities' Powers) Act 1923, s1 as extended by LGA 1948, s133 Local Government Act 1972, s145
Risk Management	Material risks exist and these will be assessed prior to works carried out. Insurances and all other documents from contractors will be retained