



NORTHAW & CUFFLEY PARISH COUNCIL

7 Maynard Place, Cuffley, Herts, EN6 4JA

Telephone: 01707 875825

Summons issued – 12th July 2026

To Members of the Parish Council,

Councillors, Christine Burrows, Brent Cheetham, Mike Clark, John Henderson, Chris Omand, Ben Roberts, Paul Singleton, David Sive.

You are summoned to attend the meeting of **Northaw & Cuffley Parish Council** that will be held at 10am on **Thursday, 16th July 2026** at the Parish Council Offices, 7 Maynard Place, Cuffley EN6 4JA.

Your presence is summoned for transacting the business outlined in the agenda below.

The meeting is open to the press and public unless the Council do otherwise **RESOLVE** to enter private session where members of the public and press are excluded.

Lisa Peters LCGI PSLCC CPFA CiLCA
Clerk to Northaw & Cuffley Parish Council

**PLEASE BE AWARE THIS
MEETING MAY BE
RECORDED BY THIRD
PARTIES**

AGENDA

26/27-14 APOLOGIES & ANNOUNCEMENTS

To receive and accept apologies for absence

26/27-15 DECLARATIONS OF INTEREST

- a) To receive declarations of interest from members regarding items on the agenda
- b) To receive any written requests for dispensations for declarable interests; and
- c) To grant any requests for dispensation as appropriate

26/27-16 QUESTIONS FROM THE PUBLIC

Members of the public may ask a question, make representation, or give evidence in respect of the business on the agenda for a maximum per item of 3 minutes.

26/27-17 MINUTES OF PREVIOUS MEETINGS & COMMITTEES OF THE PARISH COUNCIL

To accept and confirm the minutes of the Annual Council meeting held on Wednesday 13th May 2026 are a true and accurate record.

26/27-18 REPORTS FROM WORKING PARTIES & ADOPTION OF TERMS OF REFERENCE

- a) To consider a report from the KGV working party
- b) To note a report from the Highways and Footpaths working party.
- c) To adopt the Terms of Reference for the following committee and working party:
 - i. HR/Staffing Committee
 - ii. Highways & Footpaths Advisory/Working Group

26/27-19 FINANCE & INTERNAL AUDIT 2025/26

Council to review and agree the following financial matters:

- a) To retrospectively approve the May (Month 2) and June (Month 3) payments paid under delegated authority, resolved at the last Council meeting (26/27-09b).
- b) To delegate authority for the July (Month 4) and August (Month 5) invoices to be set up for payment and retrospectively approved by Council at the September 2026 Parish Council meeting.
- c) To receive and note the internal auditor report for 2025/26.
- d) To note and approve any action plan resulting from recommendations made in the internal auditor report 2025/26
- e) To receive and note the internal auditors signed page 3 of the NCPC Annual Governance Annual Return 2025/26

26/27-20 FINANCE – REPORTS ON PROPOSED EXPENDITURE AND ACTION

- a) To consider a report regarding a request for an additional litter bin in the Millennium Gardens, Cuffley
- b) To consider a report regarding the proposed relining of Maynard Place Car Park.
- c) To consider a report regarding the bi-annual maintenance and planting of the troughs in Northaw.
- d) To consider a report regarding the Cpt. WL Robinson VC memorial rededication event on 3rd September 2026.

26/27-21 LANDOWNER & LEGAL MATTERS

- a) To review a report detailing a request from the Tennis Club regarding Padel Courts.

26/27-22 PARISH ADMINISTRATION

To note a verbal or written report from the Clerk to include the following items for debate, discussion and instruction as required:

- a) Clerk's report
- b) To note any matters for report since the issue of this agenda – these items will be for information only and no decisions other than to agenda an item for future discussion
- c) Councillors may ask any questions of the Office Manager relating to business on this agenda or future business

26/27-23 QUESTIONS FROM THE PUBLIC

Time permitting and only at the Chair's discretion members of the public may be offered the opportunity to ask a question on the business discussed.

If the Council resolve under the Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and public and broadcast media must be excluded from the meeting as in consideration of the items of business their broadcast or publicity would be prejudicial to the public interest due to the confidential or commercial nature of the business to be transacted.

The below list of papers were issued with the meeting summons to all Councillors and have been placed on the Parish Council website at <https://northawcuffley-pc.gov.uk/meetings/16-07-26-annual-meeting-of-the-parish-council/> unless otherwise stated.

All papers issued have been reviewed and approved by the Clerk.

26/27-17	DRAFT NCPC Minutes 130526
26/27-18a	REPORT TO COUNCIL - KGV WP meeting 2nd June 2026
26/27-18b	REPORT TO COUNCIL - H&F WP meeting 3rd June 2026
26/27-18c	NCPC Annual Adoption of Terms of Reference
26/27-19a	Month 2 Payments May 2026
26/27-19a	Month 3 Payments June 2026
26/27-19c	Internal auditor report for 2025/26
26/27-19e	P3 NCPC Annual Governance Annual Return 2025/26 (signed)
26/27-20a	REPORT TO COUNCIL - Litter bins, Cuffley
26/27-20b	REPORT TO COUNCIL - MPCP relining
26/27-20c	REPORT TO COUNCIL - Planting, Northaw
26/27-20d	REPORT TO COUNCIL - WLR VC Memorial rededication
26/27-21	Tennis Club Request
26/27-22	Insurance papers 2026-2027 (Confidential, and issued to Councillors only)